2026-2027

Novae Attendance Policy	**2**
Excused Absences	**2**
Unexcused Absences	**2**
Excused Absence Procedure	**2**
Conflicts with Other CHS Activities	**3**
Dues	**3**
Fundraising	**3**
Solo Auditions	**3**
Inter-Group Correspondence	**4**
Rehearsal Schedule	**4**
Performances and Events	**4**

Novae Attendance Policy

Students are expected to be present whenever possible. However, the CHS Choral Department understands that students have many worthwhile experiences from which to choose during their time in school. Conflicts with other events often arise and circumstances come to bear that sometimes require an absence. Each member may have up to **three** unexcused absences for the year, it's important that each member is at every rehearsal, as to not fall behind in learning music and choreography. Missing further rehearsals may result in removal from the group without refunds.

Excused Absences

- Illness or medical emergency
- Death in family
- Participation in a **previously planned** major family event (wedding, religious ceremony, reunion, etc.)
- All excused absences must be reported to Mr. Jackson and Mr. Parmenter

Unexcused Absences

- No call/no show to rehearsal, dress rehearsal, or performance
- No prior notice of conflict
- Work (Failure to give your boss proper notice of a rehearsal/performance that has been on our calendar for months is not an excuse.)
- Babysitting – make family arrangements to accommodate your schedule as a student.
- Out-of-town visitors ("But it's the ONLY TIME I can see uncle Fred")
- "But I couldn't get a ride…"
- Routine appointments that can be scheduled for other times (dental/eye exams, doctor checkups, driving school, etc.)

An unexcused absence from a major performance/concert or beyond three unexcused absences (see exceptions above) to rehearsal **can result in removal from the ensemble** with no financial refund. Major performances are those that have been on the calendar all year.

Excused Absence Procedure

- Any potential conflict must be communicated (text/call/email/Square) to Mr. Jackson and Mr. Parmenter ***two weeks prior*** to the absence (except in cases of accident or medical emergency). You must receive feedback/approval before the absence is considered excused.

Conflicts with Other CHS Activities

- We do not want your participation in Novae to unequivocally preclude you from engaging with and developing other talents at CHS (i.e. sports, clubs, theater), and we will work to determine the best solution if/when potential conflicts arise. Letting us know ASAP about schedules of conflicting activities will help us work out a plan for attendance. However, life is about balancing priorities, and being a member of Novae is being a member of a team - and you will have 13-20 other members depending on you. Remember the timeline of your commitments.

Dues

- $600* per student, which covers
    - a Cappella festivals, travel, and workshop fees*
    - Arrangement Costs
    - Costs associated with recording
    - Novae T-Shirt
    - Various non-budgeted incidentals

- Dues can be paid in full or split into two payments, due by **September 21st, 2026** and **January 8th, 2027**
- Dues can be paid via check or cash in an envelope with the students name and made payable to “Centerville Choral Boosters” to the dropbox in the choir room, or the PayPal link on the CHS Choir Website

*Please see Mr. Jackson, Mr. Parmenter, or Mrs. Korpusik with any financial concerns. If you want to be a part of Novae, we will not permit fees or dues to stop you.

Fundraising

- Group fundraising opportunities are provided through the school to help with travel expenses.
- Novae specific fundraising (if desired) will be handled by Novae parents. In the past, successful events like “restaurant takeovers” and car washes have proven lucrative.

Solo Auditions

- Solo Auditions - when requested they can be recorded using any audio recording device (phone, computer, etc) and submitted to Mr. Jackson and Mr. Parmenter in Square or Classroom.

Inter-Group Correspondence

- Square app - Novae will use Square, the platform CHS is using for parents and students to communicate with teachers, coaches, etc
- Google Classroom - Starting this year we will be using classroom to distribute sheet music, learning tracks, and other important documents and info
- Students **NEED** to be able to access these apps, as it will severely hamper efforts to have organized communication and rehearsals without them! We use learning tracks in for some sectionals, so access is needed for rehearsal times!
- NO CELL PHONE USE ASIDE FROM TRACKS IN REHEARSAL

Rehearsal Schedule

- Novae meets two evenings per week on Mondays & **THURSDAYS** (This is a change!!) from 6-8pm.
- Impromptu Rehearsals - Only when necessary to prepare for upcoming performances.

Performances and Events

- All Choir FUNdraiser, **September 23rd, 6:00 pm** in the PAC
- Fall Choral Show: 90's, **October 16th, 7:30 pm** in the PAC (dress rehearsal October 15th, 6:00 pm in the PAC)
- Kettering Acafest, **November 13th & 14th** at KFHS**
- Songs of The Season, **December 8th, 7:30 pm** in the PAC
- **UNDETERMINED TRIP/FESTIVAL TBD****
- Forte Video Release, **February 26th 7:30 pm** in the PAC
- All District Choir Celebration, **March 4th 7:00 pm** in the PAC
- Senior Recognition Concert, **May 12th, 7:30 pm** in the PAC
- A Cappella Showcase Concert, **May 15th, 7:30 pm** in the PAC
- Choir Banquet- **May 17th** location TBD
- Novae Solo Concert, (**Spring date TBD**)

**More info to come, Kettering Acafest and Nordonia both have conflicts within the program, so alternate plans are being sought!

Please email novae.aca@gmail.com if you have any questions or concerns.

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(***for emergency use only!***)