

# 2022-2023 CHS Choir Handbook



Choral Directors:

Kelly Korpusik & Kimley Jolley

[kelly.korpusik@centerville.k12.oh.us](mailto:kelly.korpusik@centerville.k12.oh.us)  
[kimley.jolley@centerville.k12.oh.us](mailto:kimley.jolley@centerville.k12.oh.us)

937-439-3510

[WWW.CENTERVILLECHOIRS.ORG](http://WWW.CENTERVILLECHOIRS.ORG)

Facebook: Centerville Choirs

Instagram: @centervillechoirs

Dear Choir Parents and Students,

Welcome to the Centerville Choirs! We are so excited for the amazing things we are going to be doing this year. We have so much planned for the coming year and look forward to making it a success and having fun! The choirs are made up of students with the desire and ability to sing quality music. These students should also be willing to do the work necessary to improve not only their musicianship skills (vocal technique, sight-reading, music theory and history), but also their ability to work with a variety of people, be leaders in the school and community, and improve their self-confidence. As the new head choral director and associate choral director, we look forward to working with you to have a fantastic year!

We have prepared this handbook for your information. The concerts, contests, and special events that are an outgrowth of our classroom activities play an important role in developing musicianship and maturity. In an effort to enhance communication, we will maintain a web page with forms and school handouts at [WWW.CENTERVILLECHOIRS.ORG](http://WWW.CENTERVILLECHOIRS.ORG). We will keep parents and students up to date this year through the district's new Parent Square. We are also super excited for our all choir Disney trip in March – our first big trip since 2019! Please take special note of the entire choir schedule – you are responsible for all those dates. There will be more information for the parent choir meeting on Wednesday, August 31 at 7:00 pm in the South Commons.

Please read the handbook carefully and **submit the Google form** <https://forms.gle/UTKTqVsrdffaF76n7> by **September 2, 2022** with the necessary signatures. Filling out the Google form is VERY important and must be completed in your student's school Google drive.

We can't wait for this new and exciting school year!

Kelly Korpusik & Kimley Jolley

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## Ten things that require ZERO TALENT

Being on time  
Work ethic  
Effort  
Body Language  
Energy  
Attitude  
Passion  
Being Coachable  
Doing Extra  
Being Prepared

# DAILY WORK AND ATTENDANCE

*Hard work beats talent when talent doesn't work hard.*

## Participation Grade

Each student is awarded a participation grade each day for work in class. The factors considered in the awarding of participation grades are:

- Work habits (including posture & technique)
- Quality of classroom work (accuracy, musicality, preparedness)
- Rehearsal habits and attentiveness in class
- Attitude exhibited in class (attentiveness, responsiveness, energy, enthusiasm)
- Completion of classroom and homework assignments
- Cooperation with teachers and peers
- Classroom behavioral choices
- Proper materials (pencil, paper, folder, and music)
- Not eating or chewing gum in class
- Promptness to class

## Illness

What to do if illness keeps you from participating in daily work:

- Notify the Director on the way into class by signing the class logbook.
- If you become ill after the class has started and are unable to participate because of illness, you must immediately notify the Director by signing the logbook.
- An ill student may be allowed to forego classroom singing at the Director's discretion for up to a maximum of four days during a school year. After that, a parental note will be required. However, you are still expected to follow along with the work done in class and to complete the designated written and listening assignments. This is not to be used as an opportunity to do work from another class.
- In cases of extended illness or habitual non-participation, a doctor's note may be required.

## Classroom Notebooks

- Students will be given a choir folder. These folders will be used to keep class notes, assignments, listening assignments, and quiz papers from class. This is especially important since there's no textbook for choir.
- These folders may be collected without advanced warning at any time and included as part of the daily grade.

# MAKE-UP WORK AND ASSIGNMENTS

## Make-up Work for Excused Absences from Concerts

- Since the concerts for choir are essentially the tests for the material learned in class, it is necessary that these “tests” be made up if an absence should occur.
- Work should be made up within one week of your return to class, unless you have made special arrangements with the teacher.
- **It is your responsibility to see the teacher for a make-up assignment for an excused concert absence.** See below for more information.

## Make-up Work for Daily Absences

- Attendance in class is necessary to make a significant contribution to the choir. It is important that students communicate with the teacher to see if there is make up work that needs to be done.

# GRADES

## INDIVIDUAL QUIZ GRADES

- Quiz grades will constitute one-third of the quarterly grade average.
- Areas to be evaluated include: musical notation and terminology, physiological terminology, singing checks over concert music, listening and musical dictation, historical information, and musical literature covered in class.

## GRADING SCALE

Grades are determined as follows:

Quarterly Grades

33% - Concert Grades

33% - Daily Work

33% - Quiz Grades (both written & singing)

# CONCERT ATTENDANCE/GRADES

## PERFORMANCE AT ALL CONCERTS IS A REQUIRED PART OF THE CLASS.

- A numerical grade is based upon punctuality, correct dress, on-stage and off-stage behavior, and musical contribution.
- If you miss a concert due to an excused absence, a make-up assignment must be completed, as explained below.
- No make-up credit will be given for concerts missed due to work, lack of transportation, or other unapproved excuses.

Concerts are the most critical activity of the choir class. They are a demonstration of the learning that is taking place in the classroom on a daily basis. Your attendance, behavior, performance, and promptness at concerts and dress rehearsals are all considered in the assignment of final grades. Plenty of advanced notice is given so that you can make arrangements to attend.

Since the learning that occurs at a concert is a result of observing other performers in action as well as performing, **students are required to remain for the entire length of the concert** in order to receive full credit for the concert.

The only exceptions that will be made are in cases of severe illness or when your parent has made arrangements, **in writing**, at least one week before the concert date. The Director reserves the right to require medical documentation when appropriate or to deny the absence following consultation with the CHS Principal for absences other than illness, funerals, or religious holidays.

- When a student has missed a concert and has an excused absence, they will be given the opportunity to make up the work with a written assignment when the absence has been excused.
- All excused concert absences must be made up to receive proper concert credit.
- Unexcused absences may not be made up and will result in dismissal from the ensemble.

## DRESS REHEARSALS

- In order to sing in the concert, you must have attended the dress rehearsal.
- Dress rehearsals will usually be held after school on the day of the concert, or as announced ahead of time.
- Medical or dental appointments of an **emergent** nature or unavoidable college visitations are considered an excused absence from a dress rehearsal; although, it is recommended to avoid these if at all possible.
- Other exceptions will be granted only when a parent has made arrangements one week in advance; when the Director, after consulting with the administration, deems that extenuating circumstances were of an unavoidable nature; or in cases of severe illness. The Director reserves the right to require medical documentation to confirm the severity of the illness.

## EXTRA REHEARSALS

- Every attempt will be made to keep additional out-of-school rehearsals to a minimum. They are sometimes necessary, however, to help the students achieve their best performance.
- Notice of mandatory rehearsals will be given at least one week in advance.
- Failure to attend a mandatory rehearsal will cause a loss of points, a decrease in the student's concert grade average, and may prevent the student from participating in the upcoming concert, subject to the Director's discretion.
- The Director reserves the right to lower a student's grade when a rehearsal is missed with insufficient documentation.

## CONCERT DRESS

- Choral Uniforms for Symphonic Choir, Bella Voce, Men's Choir and Women's Choir are provided and required to wear at each concert. Every student will be fitted at the beginning of the year for their uniform. Cost and the pieces provided vary for each choral group. Bella Voce and Symphonic Choir women must purchase the required earrings and a necklace.
- Please note: Every student is required to provide black dress shoes. Black flats are required for women. Points will be deducted from your concert grade for failure to wear the required concert attire. The teacher should be notified in advance of any extenuating circumstances.
- **Uniform pieces MUST be returned the night of the Senior Recognition Concert or by the end of that week. Students will be responsible for the cost of any items not returned.**

## **BUS TRANSPORTATION**

- When a bus is provided by the school system for a school-related event, ALL STUDENTS MUST RIDE THE BUS unless prior arrangements have been made in writing and approved by the Director.
- In addition, students are expected to ride only the bus to which they have been assigned. Any exceptions to this rule are to be made at the Director's discretion only.
- Due to the liability factors involved, students who disregard these rules will be disciplined accordingly.

## **CLASSROOM EXPECTATIONS**

The expectations listed below are provided to help the class to run smoothly. Behavior is always a matter of choice. Often problems can be avoided by thoughtful reflection before acting. Discipline matters which are violations of the school discipline code will be handled according to the school discipline code and in cooperation with the appropriate administrator.

### **Student's Responsibilities**

1. Always be quiet and attentive when the teacher is teaching, conducting, or giving instructions.
2. Always give every task your best effort and work only on the assigned musical task, unless otherwise given permission.
3. Always remain in your assigned seat unless otherwise given permission.
4. Bring the following materials every day: music, pencil, and paper. Use only the music that has been assigned to you, unless otherwise given permission by the instructor.
5. No candy, gum, food, or beverages (except water) are allowed in class without specific permission.
6. If you are unable to participate due to illness or injury, notify the instructor on the way into the room by signing the logbook near the door.
7. If you have any other needs of a non-emergency nature, notify the instructor without disrupting class by signing the logbook near the door on the way into the classroom.
8. Return homework and any papers requiring parental signatures on time.

### **Consequence Levels**

Level 1: Verbal Warning

Level 2: Last Out (talk to teacher after class)

Level 3: Call or email Home

Level 4: After School Detention

Level 5: Office Referral

# COMMUNICATION

## Parent Square

Parent Square is the new district wide communication system that will be used for choir this year. You will receive messages through Parent Square about upcoming events and information. Please make sure you sign up for this tool.

## E Mail

Email is the best way to communicate with us. When we email you, it will be from the district's information. It is imperative that your information in HAC is accurate.

## Online

You can also find information online:

Website: [WWW.CENTERVILLECHOIRS.ORG](http://WWW.CENTERVILLECHOIRS.ORG)

Facebook: Centerville Choirs

Instagram: @centervillechoirs

## SYMPHONIC & FORTE HONORS

Any Symphonic and Forte students can register with their counselor to take the class for honors credit. These students will be responsible for extra requirements.

1. **Voice Lessons** – each honors student must take voice lessons from an approved teacher for the entire school year and must log at least six 30-minute lessons for each quarter

**OR**

**Mentoring** – each honors student must mentor and log at least six 30-minute mentoring sessions for each quarter.

Lessons and mentoring hours must be approved by Mrs. Korpusik or Mrs. Jolley.

2. **Perform a solo** at OMEA Solo & Ensemble Contest on January 28, 2023.

## NOVAE AND PRIME A CAPPELLA

These are both extracurricular a cappella groups that are auditioned and practice outside the school day. These groups will audition on Thursday, August 25 from 3-6:30 pm. Students can learn more and sign up for an audition time on the choir website:

[WWW.CENTERVILLECHOIRS.ORG](http://WWW.CENTERVILLECHOIRS.ORG)

# CHORAL SERVICE AWARDS

Service awards are presented each year at the Senior Recognition Concert. These awards are gained through earning service points beyond the scope of the daily classroom.

The total points for each award is as follows:

First Level Award -	400 points (Choir Letter)
Second Level Award -	700 points (Pin)
Third Level Award -	1100 points (Plaque)
Fourth Level Award -	1500 points (Baton)
Fifth Level Award -	2000 points (Special Plaque)* * only if fourth level was received the prior year

## Service Points List

### I. GENERAL POINTS

Bella, Women's, Men's Choir .....	150
Symphonic Choir .....	200
Forte .....	200
Bonus for 4 years participation.....	50

### II. SCHOOL RELATED ACTIVITIES

Contest vocal solo .....	30
Contest small ensemble .....	20
Contest piano solo.....	10

### III. FALL AND SPRING MUSICALS

(100 point maximum per year)

Lead .....	100
Minor, chorus, or stage crew .....	75
Other crew work (each crew).....	25
Pit Orchestra.....	50

### IV. OTHER MUSICAL ACTIVITIES

(Written confirmation from parent or director)

State, regional, or summer choirs....	40
Church choirs .....	40
(40 point maximum per year)	
Other performances .....	5
(30 point maximum per year)	
Outside Concert attendance.....	5
(30 point maximum per year)	

### V. PRIVATE MUSIC LESSONS

(Teacher Signature Required)

Voice (full year) .....	50
Piano (full year).....	35
Guitar (full year) .....	25

### VI. SERVICES

Choir officer.....	40
Section leader or librarian .....	30
Wardrobe .....	30
Aide.....	50
Accompanist.....	15
(45 point maximum per year)	
Choreographer.....	15
(45 point maximum per year)	
Design of program cover.....	15
Usher for musical event.....	10
Fundraiser sales (Quota).....	25

## 2022 - 2023 CHS CHOIR CALENDAR

Date	Event	Time	Location	Note
August 25	Novae & Prime Auditions	3 - 6:30 pm	Choir room	Sign up on choir website
August 29	Novae & Prime Callbacks	5 – 7:00 pm	Choir room	
August 31	Parent Choir Meeting	7:00 pm	South Commons	Parents of all choir students
<b>September 2</b>	<b>Parent Google Form Due</b>			
<b>September 16</b>	<b>Choir Fees Due</b>			
October 5	All Choir FUNdraiser	7 – 8:00 pm	PAC	All choirs
October 12	Trick or Treat So Kids Can Eat: Kick off	In class	In class	
October 18 October 19	Fall Choral Show: Dress Rehearsal	6 – 9:00 pm	PAC	All choirs
October 20	Fall Choral Show: A Night at the Movies	7:30 pm	PAC	All choirs
November 1	Trick or Treat So Kids Can Eat: Drop off donations	Before school		
November 11 - November 12	Kettering Acafest	All day	Kettering HS	All A Cappella groups
December 6	Songs of The Season	7:30 pm	PAC	All choirs
December 19	Holiday Extravaganza	7:30 pm	PAC	Forte Symphonic
January 28	Solo & Ensemble Contest			Symphonic Choir Forte Honors
February 17 - February 18	Nordonia Acafest	Overnight trip	Nordonia High School	All A Cappella groups
February 21 February 22	Video Release Concert: Dress Rehearsal	6 – 9:00 pm	PAC	All A Cappella groups
February 23 February 24	Video Release Concert	7:30 pm	PAC	All A Cappella groups
March 10 or March 11	OMEA contest			Bella Voce Symphonic Choir
March 14	All District Choir Celebration	7:00 pm	PAC	All choirs
March 22 - March 29	NACC/Disney trip to Orlando		Orlando	All choirs invited
April 25	Fine Arts Signing Day	3:15 pm	PAC	Seniors continuing in Arts
May 10	Senior Recognition Concert	7:30 pm	PAC	All choirs
May 13	Forte Final Concert	7:30 pm	PAC	All A Cappella groups
May 15	All Choir Banquet	TBD		All choirs

# CENTERVILLE CHORAL BOOSTERS OVERVIEW

Welcome to the 2022-2023 school year from the Centerville Choral Boosters.

The Centerville Choral Boosters handle most of the financial logistics of the high school choral program. This overview is intended to let you know what to expect with regard to costs, uniforms and booster membership.

We're looking forward to a year of amazing music, opportunities, activities and booster participation.

You can also find more information at [WWW.CENTERVILLECHOIRS.ORG](http://WWW.CENTERVILLECHOIRS.ORG)

## ADDRESS

Centerville Choral Boosters  
500 East Franklin Road  
Centerville, OH 45459

[WWW.CENTERVILLECHOIRS.ORG](http://WWW.CENTERVILLECHOIRS.ORG)

## PAYMENT OPTIONS

PayPal  
[CENTERVILLECHORALBOOSTERS@GMAIL.COM](mailto:CENTERVILLECHORALBOOSTERS@GMAIL.COM)  
(select "friends and family")

Checks  
payable to Centerville Choral Boosters

## What's New and Important This Year?

- Choral fees are due **Friday, September 16, 2022**.
- Choir Parent Meeting on **Wednesday, August 31**, 2022 at 7:00 pm in South Commons
- There will be NO cookie dough fundraiser – we will do ONE FUNdraiser in October!

## What's Not New?

- The Centerville Choral Booster program still handles all financial transactions for the CHS choir classes.
- The Boosters operate on a very specific and "tight" budget.
- We depend on fundraising for "extra" things like end of year awards, scholarships, spirit treats, and large improvement items (generally equipment/classroom improvements).
- We always need volunteers!!

## What You Need to Do Now:

- [Return the Signature sheet/Google form](#) to Mrs. Korpusik, by September 2, 2022.
- Ask us any questions about the program and (especially) about costs **NOW**, before the due date. We are always willing to work with all parents and students. We just ask that you communicate with us.
- Mark 9/16/22 on your calendar –that's when your fees are due. Checks made payable to Centerville Choir Boosters. You can also send via PayPal to [CENTERVILLECHORALBOOSTERS@GMAIL.COM](mailto:CENTERVILLECHORALBOOSTERS@GMAIL.COM)

## CHORAL UNIFORMS

<b>Treble Choir</b>	CHS Provides: Black gowns You Provide: Black flats May wear earrings sized like a nickel or smaller No other jewelry
<b>Bass Choir</b>	CHS Provides: Black tuxedo pants, vest, jacket, tie You Provide: Black Shoes Black socks White dress shirt
<b>Bella Voce</b>	CHS Provides: Black gowns Necklace and earrings (pierced or clip on)** You Provide: Black flats No other jewelry
<b>Symphonic Choir Women</b>	CHS Provides: Black gowns Necklace and earrings (pierced or clip on) ** You Provide: Black flats No other jewelry
<b>Symphonic Choir Men</b>	CHS Provides: Black tuxedo pants, vest, jacket, tie You Provide: Black shoes Black socks White dress shirt

\*\*Paid for with your booster fees and yours to keep.

## CHORAL EXPENSES

The choral program at CHS is extremely active and provides a variety of experiences for the choral students. All of this costs money, of course. We have made every effort to control and minimize costs.

	Women's	Bella Voce	Symphonic Women	Symphonic Men/ Men's Choir
Uniform Rental	15	15	15	15
Jewelry (if new or need replacement)	0	15	15	0
T-shirt	20	20	20	20
OMEA Regional Competition	6	6	6	6
Music First Software	8	8	8	8
Music Arrangements	25	25	25	25
Accompanist	30	30	30	30
Sound	16	16	16	16
<b>AMOUNT DUE TO BOOSTERS</b>	<b>\$120</b>	<b>\$135</b>	<b>\$135</b>	<b>\$120</b>
*FORTE: SEE FORTE HANDBOOK				
<b>*FEES WILL BE ADJUSTED IF A STUDENT ADDS OR DROPS A CLASS BASED ON WHAT THEY RECEIVE</b>				
<b>CENTERVILLE SCHOOLS WILL BILL YOU SEPARATELY FOR CLASSROOM FEES.</b>				
Classroom instructional fee	\$15	\$15	\$15	\$15

## **PARENT INFORMATIONAL MEETING**

On Wednesday, **August 31 at 7:00 pm** we will have a very important informational meeting about the program. We would love for everyone to join us! We will be covering all choir and a cappella information, along with our **Disney trip information** at this meeting. We hope to see you there!

## **CHS CHOIR SIGNATURE SHEET**

**The Signature Sheet is a link on Google drive**

- Please fill out this sheet on Google drive and return it **by FRIDAY, SEPTEMBER 2**  
<https://forms.gle/UTKTqVsrdffaF76n7>

Note: You must be on the student's Google drive

## **FEES**

- Fees are due **Friday, September 16, 2022**
- We accept PayPal payments to [CENTERVILLECHORALBOOSTERS@GMAIL.COM](mailto:CENTERVILLECHORALBOOSTERS@GMAIL.COM) - make sure you select **"friends and family"**
- Or, you can send a check to school made payable to **Centerville Choral Boosters**